

# SAMSUNG

Enterprise IP Solutions

## OfficeServ

### Single Line Telephone

#### Quick Reference Guide

Personal Speed Dial Directory	
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TELECOMS

# FEATURE CODES

These are default settings. If you have any problems when using a feature, check with your system administrator if the code has been changed.

## FEATURE CODE

### *Call Handling*

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Call operator	0
Make external call	9 + telephone number
Put call on hold	Recall + 11
Take call off hold	11
Transfer call	Recall + extension no.
Last number redial	19
Save dialled number	Recall + 17
Redial saved number	17
Set message indication	Recall + 43
Reply to message indication	43
Cancel message indication	42 + extension no.
Busy line / extension callback	Recall + 44
Busy extension camp-on	Recall + 45
Speed dialling	16 + speed dial no.

### *Forwarding Calls*

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		<i>Internal</i>	<i>External</i>
Forward All Calls	601+	Extension	9 + Phone no. + #
Forward Busy	602+	Extension	9 + Phone no. + #
Forward No Answer	603+	Extension	9 + Phone no. + #
Forward Busy / No Answer	604		
Forward DND	605+	Extension	9 + Phone no. + #
Forward Follow Me	606+	Extension	n/a
Cancel call forwarding	600		

### *Group Call Handling*

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Pick up group call	66 + group no.
Leave group	53 + 0
Enter group	53 + 1

### *Appointment Reminder / Alarm*

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Today only	15 + 112 + alarm no. + hhmm (24hr clock) + 1
Daily	15 + 112 + alarm no. + hhmm (24hr clock) + 2
Cancel	15 + 112 + alarm no. + hhmm (24hr clock) + 0

### *Paging*

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Page internal zone (1–4)	55 + internal zone no.
Page all internal zones	55 + 0
Page external zone (5–8)	55 + external zone no.
Page all external zones	55 + 9
Page all zones	55 + *
Meet Me Page	54 + zone no.
Meet Me Answer	56